

**Asia Pacific Cultural Center**  
**26TH Annual Asia Pacific New Year Celebration**  
***Featuring the Country TAIWAN***

**Saturday, February 24, 2024 @ Tacoma Dome Exhibition Hall 11am to 6pm.**

**Event Vendor Application**

Thank you for your interest in the 26<sup>th</sup> Annual Asia Pacific New Year Celebration, to be on Saturday, February 24, 2024 at the Tacoma Dome Exhibition Hall. Please read the following information carefully and contact us if you have any questions:

**Available on a first paid first served basis!**

**CONTACT:** [faaluaina@asiapacificculturalcenter.org](mailto:faaluaina@asiapacificculturalcenter.org) or by website: [www.asiapacificculturalcenter.org](http://www.asiapacificculturalcenter.org)

**DATE** Saturday, February 24, 2024

**LOCATION:** Tacoma Dome Exhibition Hall-2727 East D Street, Tacoma, WA 98421

**SET UP:** Friday, February 23, 2024 from 12noon to 8pm.

**Retail Booth Fee:** \$150 for 10ft x 10ft booth, draped with one table and 2 chairs.

**Food Booth Fee:** \$300 for 10ft x 10 ft booth, draped with two tables and 2 chairs. **You have to obtain your own health permit from the health department.** You must submit a copy of your approved health permit to APCC by no later than January 25, 2024. All food vendors must attend required event training as scheduled. If you need more tables you need to bring your own. We do not want to have two booths selling the same items, please be sensitive to this matter. Before we approve and accept your payment, we must make sure you are not duplicating another food vendor who is already paid and approved before you. **Menus are due at application time. Menus cannot change after you're approved and paid for already.**

**Non Profit Booth Fee:** \$30 for 10ft. x 10ft booth, draped with one table and 2 chairs. Must show non profit status proof.

**Corner Booth Fee:** Additional \$75.

**Electricity** is available at \$100 per booth additional to your regular fee.

**DEADLINE:** Applications with payments are due immediately in order to be on the first paid first served list of placements for the event. Full payment must accompany your application. Order of booth assignments are based on first paid, first chosen booths.

**Asia Pacific New Year Celebration Rules:**

- We reserve the right to refuse any group space.
- All display materials are the responsibility of the vendor and must fit within your space.
- You cannot tear down your booth before the end of the festival at 6 PM.
- No refunds for inclement weather or any other reasons.
- No refunds after December 30, 2023.
  - All Booths must be set-up and ready for the public by 9:30am on Saturday, 2/24/24.
  - Everyone is expected to be kind and courteous to others all throughout the event. Please be respectful at all times. Especially to our elders.
  - Please ask us for help as needed throughout the day. We have many volunteers who can help you! You may come into the venue first to ask for volunteers to help you unload for set up and load to go home.

Organization/Company Name: \_\_\_\_\_

Name of Booth: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_ Cell: \_\_\_\_\_

Food Booth: \_\_\_\_\_ Retail Booth: \_\_\_\_\_ Non Profit Booth: \_\_\_\_\_

Description of Sale Items: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Electricity: \_\_\_\_\_ Corner Booth: \_\_\_\_\_

Upon your signature below, you have read, understood, and will abide by all what is explained in this entire form.

\_\_\_\_\_  
**Signature of Owner of Booth**

\_\_\_\_\_  
**Today's Date**

\_\_\_\_\_  
**APCC Staff Signature**

Payment: \_\_\_\_\_

**Please make checks to: Asia Pacific Cultural Center, 3513 East Portland Avenue, Tacoma, WA 98404**  
**You can also make payments via telephone with a credit/debit card. You can also pay online via pay**  
**pal – must go through our website: [www.asiapacificculturalcenter.org](http://www.asiapacificculturalcenter.org);**

**For questions please contact APCC at 253-383-3900 or email [faaluaina@asiapacificculturalcenter.org](mailto:faaluaina@asiapacificculturalcenter.org)**